

NATIVITY OF OUR LORD FAITH FORMATION

Y.E.S. Procedures and Policies

Y.E.S. - Youth Engaging Scripture (Jr. High Formation, Thursdays, 7-8:15pm, at Nativity)

✚ All registrations mailed by August 15 to:

**NATIVITY FAITH FORMATION
43 Argyle Place
ORCHARD PARK, N.Y. 14127**

- ✚ The Faith Formation Office is closed July 1 to August 1. On August 1, our usual hours, of (M-F, 7am - 4pm) will resume. Phone messages and e-mails are retrieved regularly and calls returned during this time.
- ✚ Please mail forms and fees to the address above by August 15, 2011. Registration forms and fees will not be accepted during any Faith Formation Sessions.
- ✚ Youth enter the school through the church parking lot doors, take a seat in the cafeteria, and wait for instructions.
- ✚ If your son or daughter will be absent from a particular session, please call the Faith Formation Office at 662-2169 in advance. To ensure each individual's well being, families may be called to confirm any un-expected absences.
- ✚ It is very important that teens stay at home if they are experiencing any flu-like symptoms. These include; fever of 100.2 degrees or higher, cough, runny nose, nasal congestion, sore throat or body aches. Additional symptoms may include nausea and diarrhea. Individuals should remain home until they are symptom-free for at least twenty-four hours.
- ✚ Please refrain from requesting early pick up arrangements. Early dismissals interfere with the group's activities and interrupt the duties of the staff and office volunteers. If an early dismissal is necessary, a note is required in the Faith Formation Office by the beginning of the session. At the designated time, a volunteer will accompany your son or daughter to the school parking lot doors. The person picking up will be asked to sign for the early dismissal.
- ✚ Dismissal is from the school parking lot doors. Vehicles should not pull up next to the curb to pick up passengers. If this occurs, the driver can expect to be asked to move the vehicle to the parking lot. Teens are not allowed to walk over to the church parking lot to meet with anyone. Pick up is always in the school parking lot.
- ✚ Alternative transportation arrangements and permission to walk or ride a bicycle must be submitted in writing or by e-mail to the Faith Formation Office with the date(s) of the occasions and parent's signature included. One note with beginning and ending dates is acceptable.